



9 NOV 2022 - GOLD COAST, AUSTRALIA

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AWARDS NOMINATION GUIDELINES

OVERVIEW

One Community and major sponsor, Care Squared, are proud to present the second annual Australian Disability Service Awards. This event is part of the Australian Disability Service Conference & Awards known as ADSCA. The Awards (ADSA) will recognise excellence, innovation and leading changemakers in the sector.

Award nominations will open on the 4th of July 2022 and close on the 5th August 2022.

There are 12 award categories across different services. Nominations will be reviewed by an experienced panel of people who are industry aligned. The panel will shortlist each category to finalists and an overall winner. The award categories are as follows:

- Best Assistive Technology Product
- Best New Business
- Most Outstanding CEO/Director
- Most Outstanding Support Coordinator
- Most Outstanding Support Worker
- Most Outstanding Allied Health Organisation
- Most Outstanding Plan Management
- Most Innovative Community Program
- Most Outstanding Remote Service/Program
- Most Outstanding Accommodation Provider
- Most Outstanding Early Intervention Program
- Most Innovative Employment Program

NOMINATION CRITERIA

In order to submit a nomination for an award the nominee must:

- Be employed (or was employed in 2022) in a position in a private, public, not-for-profit or government organisation, or a registered charity in Australia.
- Reside in Australia.
- Be a provider of disability services or provide services to a person with a disability.
- Work for an organisation that has an Australian Business Number/ACN. Please note not-for-profit and sole traders under the income threshold are exempt.
- Be available to attend the Awards Ceremony in the Gold Coast on the 9th November 2022 (consideration will be given for non-attendance in certain circumstances). Tickets go on sale in August.

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NOMINATION CRITERIA CONT.

Individuals or organisations who are currently subject to NDIS registration revoke or suspension; an NDIS Commission injunction; or a banning order from the NDIS Commission are not eligible for an award nomination.

A pre-screening of all nominations will be undertaken by One Community to ensure that this criteria is met and that the nomination is eligible for review by the independent panel.

AWARD NOMINATION TIMELINE

Award Nominations Open	Monday 4th July 2022
Award Nominations Close	Friday 5th August 2022
Finalists Notified	September 2022
Australian Disability Service Awards	Wednesday 9th November 2022 - Gold Coast

HOW TO NOMINATE

Submit your nominations at <https://adsca.com.au/>

It is recommended that you have your nomination pre-prepared before beginning the online submission process. This document will outline criteria and character limits to assist in forming your nomination submission.

Each award category have four main criteria of which will form four main questions in the nomination process, each will have a character limit attached.

The nomination form will include and require the following:

- Name and details of the person/organisation that is being nominated.
- Four criteria based questions.

HOW TO NOMINATE CONT.

- Option to provide referee details to further support nominee's position.
- Name and contact details of the person who is putting forward the nomination.

Please ensure that you review the terms and conditions before clicking submit.

Please do not submit more than one nomination for the same person/organisation in the same category. Multiple entries are not required and any duplicates entries will be removed.

Accessibility is important to us, so if you require support with submitting your nomination or would like to discuss other alternatives to submitting a written form, please contact the ADSCA events team on joinus@adsca.com.au or call 0431 584 800.

AWARDS NOMINATION CRITERIA

BEST ASSISTIVE TECHNOLOGY PRODUCT

Best assistive technology product offering latest innovation, excellent quality, reliability and function.

The nominator will be asked to:

- Provide a description of the product and how it makes a difference to a persons life (max 1000 characters)
- Describe how the product is innovative, when compared with products in the same or similar class (max 1000 characters)
- Describe how the product excels in its performance, including how it is durable and suitable for purpose (max 1000 characters)
- Provide an example of success with this product (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has provided a description of the product and how it makes a difference to a person's life.	The applicant has provided a description of how the product is innovative, when compared with products in the same or similar class.	The applicant has provided a description of how the product excels in its performance, including how it is durable and suitable for purpose.	The applicant has provided an example of an example of success with this product.

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BEST NEW BUSINESS

Best new business demonstrating innovation, creative and strategic thinking.
Business must be less than 2 years old and have an ABN.

The nominator will be asked to:

- Provide details of when and why the business was established (max 1000 characters)
- Provide a description of the business and the services and/or products that the business deliver. Indicate if the business is a national, state or regional business (max 1000 characters)
- Provide a description outlining the business' creative and strategic thinking to innovate, compete and standout in the disability community (max 1000 characters)
- Explain the point/s of difference from other competing organisations (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has provided details of when and why the business was established.	The applicant has provided a description of the business and the services and/or products that the business delivers. The applicant has indicated if the business is a national, state or regional business.	The applicant has provided a description outlining the business's creative and strategic thinking to innovate, compete and stand out in the disability community.	The applicant has explained the point/s of difference from other competing organisations.

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MOST OUTSTANDING CEO/DIRECTOR

Most outstanding CEO/Director contributing to the company's performance, possessing excellent leadership qualities and held in high esteem by peers.

The nominator will be asked to:

- Provide a description of the organisation including its services and/or products, and how the CEO/Director contributes to the success of the organisation (max 1000 characters)
- Describe how the CEO/Director demonstrates excellence in the role and their leadership qualities (max 1000 characters)
- Describe the CEO/Director's strategy for long-term growth whilst keeping the participant at the forefront of all decision making (max 1000 characters)
- Describe the CEO/Director's proudest moment in the role (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has provided a description of the organisation including its services and/or products, and how the CEO/Director contributes to the success of the organisation.	The applicant has described how the CEO/Director demonstrates excellence in the role and their leadership qualities.	The applicant has described the CEO/Director's strategy for long-term growth whilst keeping the participant at the forefront of all decision making.	The applicant has described their proudest moment as a CEO/Director.

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MOST OUTSTANDING SUPPORT COORDINATOR

Most outstanding Support Coordinator, exemplifying choice & control and strategically contributing to the participants living better lives.

The nominator will be asked to:

- Explain how the Support Coordinator offers choice and control to participants (max 1000 characters)
- Explain how the Support Coordinator continually expands their knowledge of service providers (max 1000 characters)
- Outline the strategies the Support Coordinator implements to help build capacity of clients to choose their own services (max 1000 characters)
- Provide one success story, where the Support Coordinator has supported and empowered a participant who succeeded in meeting their NDIS goals. Include strategies and outcomes (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has explained how the Support Coordinator offers choice and control to participants.	The applicant has explained how the Support Coordinator continually expands their knowledge of service providers.	The applicant has outlined the strategies the Support Coordinator has implemented to help build the capacity of clients to choose their own services.	The applicant has provided one success story where the Support Coordinator has supported and empowered a participant who succeeded in meeting their NDIS goals. Include the strategies and outcomes.

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MOST OUTSTANDING SUPPORT WORKER

Most outstanding Support Worker contributing to meeting the goals of participants.

The nominator will be asked to:

- Explain how the Support Worker contributes to meeting the goals of their participants (max 1000 characters)
- Describe how the Support Worker demonstrates the excellence by going above and beyond role expectations (max 1000 characters)
- Outline the strategies the Support Worker implements to help build the capacity of the clients to choose their own services (max 1000 characters)
- Provide one success story, where the Support Worker has supported and empowered a participant who succeeded in meeting their goals. Include the strategies and outcomes (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has explained how the Support Worker has contributed to meeting the goals of their participants.	The applicant has described how the Support Worker has demonstrated excellence by going above and beyond role expectations.	The applicant has outlined the strategies the Support Worker has implemented to help build the capacity of participants.	The applicant has provided one success story where they have supported and empowered a participant who succeeded in meeting their goals. Include the strategies and outcomes.

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MOST OUTSTANDING ALLIED HEALTH ORGANISATION

Most outstanding allied health organisation directly contributing to improving the health and wellbeing of NDIS Participants through allied health services.

The nominator will be asked to:

- Provide a description of the organisation, including services delivered, specialty areas, staff qualifications and locations (max 1000 characters)
- Demonstrate how the organisation is creative and uses innovation to compete and stand out in allied health services (max 1000 characters)
- Demonstrate how the organisation operates to ensure the highest level of service and maximum outcomes for each individual participant and their unique needs (max 1000 characters)
- Provide an example of a success story relating to the organisation (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has provided a description of the organisation including the services delivered, specialty areas, staff qualifications and locations serviced.	The applicant has demonstrated how the organisation is creative and uses innovation to compete and stand out in allied health services.	The applicant has demonstrated how the organisation operates to ensure the highest level of service and maximum outcomes for each individual participant and their unique needs.	The applicant has provided an example of a success story relating to the organisation.

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MOST OUTSTANDING PLAN MANAGEMENT COMPANY

Most outstanding plan management company exemplifying outstanding customer service, including ensuring their customers receive maximum benefit from their funding.

The nominator will be asked to:

- Outline the customer service approach. Detail aspects of delivery from onboarding through to the duration of the service agreement. Focus on the approach to communication, and its frequency. (maximum 1000 characters)
- Demonstrate the commitment to staying abreast of NDIS funding changes and spending guidelines, and how this is communicated with Participants. (maximum 1000 characters)
- Explain the point of difference compared with other plan management companies. (maximum 1000 characters)
- Provide an example of a success story relating to the organisation. (maximum 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has outlined the customer service approach as well as detailed aspects of delivery from onboarding through to the duration of the service agreement with a focus on the approach to communication, and its frequency.	The applicant has demonstrated how they remain committed to staying abreast of NDIS funding changes and spending guidelines, and how this is communicated with participants.	The applicant has explained the point of difference compared with other plan management companies.	The applicant has provided an example of a success story relating to the organisation.

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INNOVATION IN COMMUNITY PROGRAMS

Innovation in community programs by a community-based organisation (non-NDIS provider) showing inclusive practice.

The nominator will be asked to:

- Provide name of program, key stakeholders, and program objectives (max 1000 characters)
- Provide an outline of the community program, with focus on activity type, frequency, participation rates (max 1000 characters)
- Detail the type of outcomes achieved for individuals involved in the program (max 1000 characters)
- Outline the value this program has added to the overall club/community (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has provided the name of program, key stakeholders, and program objectives.	The applicant has provided an outline of the community program, with focus on activity type, frequency and participation rates.	The applicant has detailed the type of outcomes achieved for individuals involved in the program.	The applicant has outlined the value this program has added to the participants and community.

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BEST REMOTE SERVICE/PROGRAM

Best remote service/program showing innovation by directly contributing to the improved health and wellbeing of NDIS Participants in a rural or remote area of Australia, and positively impacting the community.

The nominator will be asked to:

- Outline why the service/program was needed, and how it was identified (max 1000 characters)
- Outline how the need for the service or program has been addressed. Give specifics of the program (max 1000 characters)
- Outline how this service/program has positively impacted the health and wellbeing of participants (max 1000 characters)
- Provide an example of a success story relating to the service/program (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has outlined why the service/ program was needed, and how the need was identified.	The applicant has outlined how the need for the service or program has been addressed by the organisation, giving specific details of how the program works.	The applicant outlined how the service/program has positively impacted the health and wellbeing of participants.	The applicant has provided an example of a success story relating to the service/program.

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BEST ACCOMMODATION PROVIDER

Best accommodation provider with an innovative accommodation model promoting a life of independence, and providing a 'home' rather than a place of residence.

The nominator will be asked to:

- Outline the accommodation model and its point/s of difference (max 1000 characters)
- Describe how the model promotes and encourages independence in the home environment (max 1000 characters)
- Describe what approach is taken to turning the accommodation into a 'home' and how this meets the unique needs of every individual in the home (max 1000 characters)
- Provide an example of a success story within the accommodation model (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has outlined the accommodation model and its point/s of difference.	The applicant has described how the model promotes and encourages independence in the home environment.	The applicant has described what approach has been taken to transforming the accommodation into a 'home', and meeting the unique needs of every individual in the home.	The applicant has provided an example of a success story within the accommodation model.

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BEST EARLY INTERVENTION PROGRAM

Best early intervention program showing an innovative early intervention model demonstrating positive outcomes in terms of reducing the need for ongoing support.

The nominator will be asked to:

- Outline what the service offers and the approach to timely, targeted and individualised early childhood intervention (max 1000 characters)
- Detail how families and carers are involved to build their strength and skills in supporting their children's development and quality of life (max 1000 characters)
- Outline a point of difference in comparison with other early intervention services (max 1000 characters)
- Provide an example of a success story relating to the service/program (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has outlined what the service offers and the approach to timely, targeted and individualised early childhood intervention.	The applicant has detailed how the program has encouraged families and carers to be involved in building the strength and skills to support their children's development and quality of life.	The applicant has outlined a point of difference in comparison with other early intervention services.	The applicant has provided an example of a success story relating to the service/ program.

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INNOVATION IN EMPLOYMENT PROGRAMS

Innovative employment programs that utilise people's unique skills, builds new skills and provides a true sense of workplace contribution.

The nominator will be asked to:

- Describe the employment program, and outline the point of difference in comparison with traditional employment programs (max 1000 characters)
- Describe how participants are supported and empowered in the workplace (max 1000 characters)
- Describe the benefits to participants, in terms of skill building and social outcomes (max 1000 characters)
- Provide an example an individual's success story (max 1000 characters)

Criteria 1	Criteria 2	Criteria 3	Criteria 4
The applicant has described the employment program, and outline the point of difference in comparison with traditional employment programs.	The applicant has described how participants are supported and empowered in the workplace.	The applicant has described the benefits to participants, in terms of skill building and social outcomes.	The applicant has provided an example an individual's success story.